

CONSTITUTION OF THE
MABOLE MALAY ASSOCIATION
(*PERSATUAN MELAYU MABOLE*)

(Founded 18th February 1984)

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ARTICLE ONE

NAME:

1. This Association shall be known as “MABOLE MALAY ASSOCIATION, (PERSATUAN MELAYU MABOLE)”.

ARTICLE TWO

AIMS & OBJECTIVES

- 2-1 To foster, promote and encourage the study and practice of Islam.
- 2-2 To promote, foster, encourage, activate and introduce charitable works.
- 2-3 To promote, encourage, educate and foster the Malay language and culture according to Islamic values.
- 2-4 To work for the advancement of Malay families professing the Islamic faith resident in the area covered by the Association, viz., the administrative areas of Wattala, Ragama, Kandana, Ja-ela, Peliyagoda, Kelaniya or elsewhere.
- 2-5 To promote sports, recreational and social activities amongst its members.
- 2-6 To affiliate organize, and cooperate with other Malay organizations with similar aims and objectives.
- 2-7 To foster, encourage, promote and practice harmony and amity with other communities in Sri Lanka.
- 2-8 To promote, encourage and develop leadership qualities in the youth.
- 2-9 To carry out any objects connected with or ancillary to the aims and objectives of the Association.

ARTICLE THREE

MEMBERSHIP & SUBSCRIPTIONS

The membership and subscriptions of the Association shall be as follows:-

3-1 The Association shall consist of –

1. Ordinary Members
2. Life Members
3. Associate Members
4. Honorary Members

3-2 1. All applications for membership shall be made in the prescribed form annexed to this Constitution and be submitted to the Executive Committee for its consideration and acceptance. The proposer and seconder shall be members of the Association, one of whom shall be a member of the Executive Committee.

2. Ordinary Member

Members of Malay families, inclusive of non-Malay spouses and their children, professing the Islamic faith, resident within the area covered by the Association or elsewhere.

3. Life Member

An Ordinary Member or Members of Malay families, inclusive of non-Malay spouses and their children professing the Islamic faith, residing within the area covered by the Association or elsewhere who pays a subscription of Rs.1500/- is deemed to be a Life Member of the Association.

4. Associate Member

Members of non-Malay families inclusive of non-Malay spouses and their children professing the Islamic faith and of any age, resident in the area covered by the Association or elsewhere.

5. Honorary Member

Any person who is elected by the General Membership for special services rendered to the Association.

3-3 Subscriptions

Subscriptions per calendar year –

1. Ordinary Member -Rs.300.00 per annum
2. Life Member - Rs.1500.00
3. Associate Member - Rs.300.00 per annum

3-4 Any member who wishes to contribute over and above the prescribed subscription is welcome to do so.

3-5 Only Ordinary and Life Members shall be entitled to vote and hold office in the Association.

3-6 Termination of Membership

Termination of membership shall occur at the discretion of the Executive Committee when –

1. A member is in arrears of subscription for a continuous period of 2 years. He/she is however, eligible to rejoin on payment of all arrears of subscriptions.
2. The Executive Committee removes a member from the Membership roll for misconduct or dishonor affecting the Association.
3. A member tenders his/her resignation from the Association and such resignation is accepted by the Executive Committee.

ARTICLE FOUR

OFFICE BEARERS

4-1 The office bearers of the Association shall be as follows –

- President
- Immediate Past President
- Vice Presidents (not exceeding four in number)
- Honorary General Secretary
- Honorary Assistant General Secretary
- Honorary General Treasurer
- Honorary General Assistant Treasurer

At the Executive Committee meeting following the Annual General Meeting, the Vice Presidents shall be designated to head the five Sectional Activities Committees of the Association.

- 4-2 All office bearers shall be elected at an Annual General Meeting except the Immediate Past President who will automatically hold such post by virtue of his previous office.
- 4-3 Candidates for the post of President , Secretary and Treasurer will only be considered from /executive Committee members who have served in the Executive Committee for at least 2 consecutive years, of which one year should be in the capacity of Vice President of any of the Sectional Activities committees.
- 4-4 No office bearer shall be elected to the same office for more than two consecutive years, unless otherwise decided by a two-third majority of those present and entitled to vote.
- 4-5 A person elected to the post of President, Hony. General Secretary and Hony. Treasurer shall be a Malay member, resident within the administrative areas of Wattala, Ragama, Kandana, Ja-ela, Peliyagoda or Kelaniya. In the event of such office bearer leaving the area, he shall continue to hold office for that year and shall not be eligible for re-election as President, Hony. General Secretary or Hony. Treasurer until he resumes residence in the abovementioned areas.
- 4-6 In the event of a post in the office bearers or the directorate for Sectional Activities falling vacant, the Executive Committee shall, in the first instance, fill such vacancy from within the Executive Committee and thereafter, from the General Membership. In the case of vacancies for the post of Committee Member, the Executive Committee shall fill the vacancy from the general membership.

ARTICLE FIVE
COMMITTEES

5-1 Executive Committee

1. The Executive Committee shall consist of all Office Bearers, Four Directors, and eight Committee Members. The Four Vice

Presidents, Four Directors and Committee Members shall be allocated the functions of Religious Affairs, Youth Affairs/Sports, Social & Cultural Affairs and Women's Affairs; and, elected at the Annual General Meeting; provided that the functions of Women's Affairs shall be allocated to female members of the Association, and provided also that the functions of the two committee members of Youth Affairs/Sports shall be allocated to youth members of the Association.

2. The Executive Committee reserves the right to reject any application for membership without adducing any reasons for such rejection and such rejection shall be final and conclusive.
3. The Executive Committee may appoint a maximum of 30 members as Area Representatives to coordinate and communicate the activities of the Association to the general membership. These appointments will be only for a period of time and renewed if necessary by the Executive Committee.

5-2 Sectional Activities Committees

Each Sectional Activities Committee shall consist of the designated Vice President, the Director who has been allocated the duties of the particular section and two Committee members. The Directors shall be the Coordinator to the Committee.

5-3 Other Committees

Other Committees shall be elected by the Executive Committee as and when considered necessary.

ARTICLE SIX

DUTIES

6-1 President

The President shall :

1. preside at Executive Committee Meetings, Special Executive Committee Meetings, Emergency Executive Committee Meetings, Annual General Meetings and Extraordinary General Meetings.

2. In the absence of the President, a Vice President or any other office bearer shall be appointed by the House to preside at any meeting.

6-2 Hony. General Secretary

The Hony. General Secretary shall:

1. maintain a register of all members;
2. convene all meetings of the Association unless otherwise directed by the Executive Committee and keep a correct record of the proceedings of all such meetings and be responsible for the safe custody of all documents connected with secretarial duties;
3. submit through the Executive Committee, an Annual Report at the Annual General Meeting;
4. carry out other secretarial duties.

6-3 Hony. Assistant General Secretary: shall assist the Hony. General Secretary in the execution of his/her duties.

6-4 Hony. Treasurer

The Hony. Treasurer shall:

1. deposit all monies in the name of the Association in any account in any bank decided upon by the Executive Committee. The Hony. Treasurer **or** the Hony. Assistant Treasurer shall in conjunction with the President or Hony. General Secretary, sign cheques/make withdrawals on behalf of the Association;
2. collect subscriptions, donations and all other monies that may fall due from time to time;
3. disburse monies as directed by the Executive Committee. However, he shall, at his discretion meet any items of expenditure not exceeding Rs.5000/- and submit a Statement of Accounts in respect of such expenditure at the next Executive Committee meeting;

4. submit a Statement of Accounts at every Executive Committee meeting;
 5. submit through the Executive Committee, a Balance Sheet duly audited by the Hony. Auditor at the Annual General Meeting;
 6. the Hony. Treasury shall maintain an inventory of all movable and immovable assets of the Association and ensure that annual appreciation/depreciation of such assets are carried out;
 7. carry out duties relevant to the office of the Hony. Treasurer.
- 6-5 Hony. Asst. Treasurer: shall assist the Hony. Treasurer in the execution of his/her duties.
- 6-6 Each Sectional Activities Committee shall formulate its programme of activities for the ensuing year and present each programme at the second Executive Committee meeting after the Annual General Meeting for approval by the Executive Committee. The Sectional Activities Committees may co-opt from within the Executive Committee and from the general membership, other members into the Committee to assist in the implementation of the approved programme.

ARTICLE SEVEN

MEETINGS

- 7-1 The Executive Committee shall meet once a month.
- 7-2 The Annual General Meeting shall be held within the first quarter of the following calendar year. However, if for some unavoidable circumstance the Annual General Meeting cannot be held within the first quarter of the following calendar year, the Executive Committee shall fix an alternate date as conveniently as possible but not later than 31st May of that year. The Hony. General Secretary shall issue notice of the Annual General Meeting to all members at least 30 days before the date fixed for the meeting. Resolutions and amendments to the Constitution to be moved at the Annual General Meeting must reach

- the Hony. General Secretary on a date fixed by the Executive Committee and be circulated to all members at least 7 days before the date fixed for the Annual General Meeting.
- 7-3 A Special General Meeting shall be convened on a requisition signed by not less than one-third of the general membership.
- 7-4 An Extraordinary General Meeting shall be convened by the Executive Committee whenever they deem it necessary.
- 7-5 A Special Executive Committee Meeting/Emergency Committee Meeting shall be convened on a requisition signed by at least 7 members of the Executive Committee. The Hony. General Secretary, in consultation with the President, shall convene a Special Executive Committee or Emergency Executive Committee Meeting if the need arises.
- 7-6 Any member of the Executive Committee absenting himself/herself from three consecutive meetings without a reasonable excuse shall, at the discretion of the Executive Committee, cease to hold office.
- 7-7 All decisions of meetings shall be arrived at by consensus. In the event of a failure to arrive at a decision by consensus, the majority vote shall prevail. The President shall have a casting vote in the event of a tie.
- 7-8 A member shall be entitled to one vote each as follows –
1. Ordinary members who are not in arrears of subscription
 2. Life member

Quorum

- 7-9 The quorum for a General Meeting shall be one-third of the membership or thirty (30) members whichever is less.
- 7-10 The quorum for an Executive Committee Meeting shall be seven (7) members.

ARTICLE EIGHT
AMENDMENTS

- 8-1 Amendments to the Constitution shall be moved only at a General Meeting.
- 8-2 No amendments to the Constitution shall be moved without prior notice to the Executive Committee.
- 8-3 No amendments to the Constitution shall be effected unless passed by a two-third majority of those present and entitled to vote.

ARTICLE NINE
AUDIT

- 9-1 The accounts of the Association shall be examined at least once a year by the Hony. Auditor elected at the Annual General Meeting.

ARTICLE TEN
FINANCIAL YEAR

- 10-1 The financial year shall be from January to December.

ARTICLE ELEVEN
GENERAL

- 11-1 Wherever provision has not been made in the Constitution for any unforeseen eventuality, the decision of the Executive Committee on such matters shall be final and conclusive.
- 11-2 The decision of the Executive Committee on any matter relating to the interpretation of the Constitution shall be final.

**ORIGINAL CONSTITUTION APPROVED AT THE MEETING OF
THE
GENERAL MEMBERSHIP HELD ON 18TH FEBRUARY 1984**

This Constitution incorporates amendments approved at the:-
Third Annual General Meeting held on 12th April, 1987
Fourth Annual General Meeting held on 05th June, 1988

Sixth Annual General Meeting held on 25th March, 1990

Ninth Annual General Meeting held on 27th June, 1993

Tenth Annual General Meeting held on 03rd July, 1994

Twelfth Annual General Meeting held on 07th July, 1996, and

Twentieth Annual General Meeting held on 21st March, 2004

Twenty second Annual General Meeting held on 22nd April 2006

Twenty-ninth Annual General Meeting held on 23rd April 2013 (removal of
Administrative Affairs sanction from EXCO.

Thirtieth Annual General Meeting held on 5th April 2014